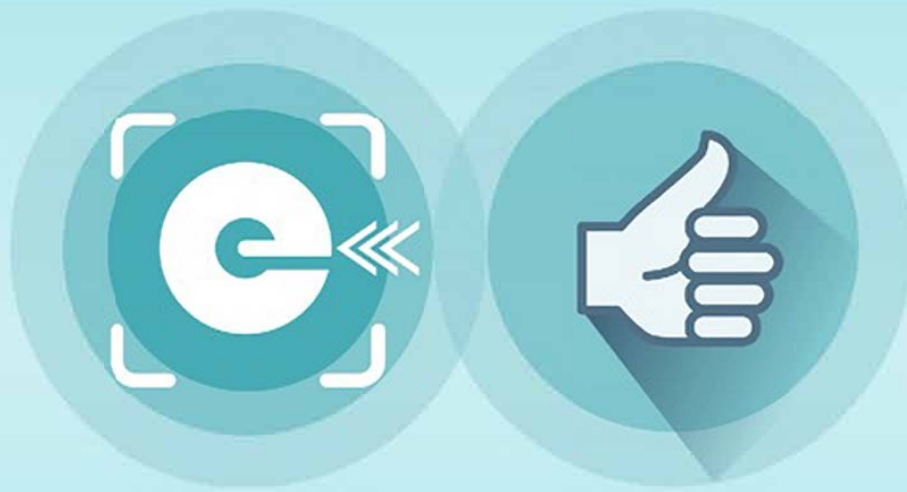

NZ eInvoicing Ready Application Form



eInvoicing | Pūtea Tāhiko

Faster. Smoother. Safer.
It's the next step, for Kiwi business.



**MINISTRY OF BUSINESS,
INNOVATION & EMPLOYMENT**
HĪKINA WHAKATUTUKI

Introduction

eInvoicing Ready software products are end-user products that have the capability to send or receive invoices in real time through a supplier's and buyer's software via an Australian or New Zealand accredited access point that comply with eight industry best practice terms.

Invoice content industry best practice guidelines have been developed in consultation with industry to provide the best chance for real time processing of an invoice through a buyer's system.

The eight best practice terms set out in the [A-NZ Industry Practice Statement Invoice Content v1.1.docx](#) are listed below:

1. Invoice payment due date
2. Supplier GST identifier
3. Supplier contact details
4. Payee Financial account
5. Payment remittance information
6. Additional description
7. Reference number
8. Attachments

Completing the NZ eInvoicing Ready application

Review the below table to determine what sections of the eInvoicing Ready application you will need to complete.

Please complete the relevant sections depending on your functionality

- › Section A – General company and product information **for all products**
 - › Section B – Signing declaration to be **completed for all products**
 - › Section C – Provision of screenshots and product demonstration for **Send solution Only**
- › It is best to complete your application after or in conjunction with reading [A-NZ Industry Practice Statement Invoice Content v1.1.docx](#)

Contact us

If you have any questions about completing this form, or would like a meeting to discuss the eInvoicing Ready assessment criteria reach out to einvoicing@mbie.govt.nz.

Section A: Company and product information

Company information	
Legal entity name:	
Company identifiers: <i>(NZBN, ABN, GLN, DUNS)</i>	
Authorised Representative details	
Name:	
Contact numbers: <i>(land line/mobile)</i>	
Email address:	
Senior Office Holders details for due diligence	
Name:	
Title:	
Date of Birth:	<input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/>
Contact details:	
Company and overall service offer description: <i>(250 words max)</i>	
Product information	
Name of eInvoicing Ready product:	
Website link to eInvoicing Ready product:	
Short product description <i>(250 words max)</i>	
eInvoicing Ready services offered	<input type="checkbox"/> Send <input type="checkbox"/> Receive
Product Environment <i>(if other, specify)</i>	<input type="checkbox"/> Cloud <input type="checkbox"/> Desktop <input type="checkbox"/> Mobile App <input type="checkbox"/> On Premise
Product type <i>(tick applicable, if other specify)</i>	<input type="checkbox"/> Accounting package <input type="checkbox"/> Accounts payable automation solution <input type="checkbox"/> Accounts receivable automation solution/vendor invoice management solution <input type="checkbox"/> Enterprise resource planning solution <input type="checkbox"/> Industry specific solution <input type="checkbox"/> Procure – to – pay solution <input type="checkbox"/> Portal solution <input type="checkbox"/> Other
Additional Peppol documents supported <i>(Optional)</i>	
Target industries <i>(Optional)</i>	
Target market <i>(Optional) (tick all)</i>	<input type="checkbox"/> Micro <input type="checkbox"/> Small <input type="checkbox"/> Medium <input type="checkbox"/> Large
Is this solution a no-cost or low-cost solution? <i>Note: To be a low-cost solution the product subscription will cost a maximum of \$10 per month or \$120 annually.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No

* Complete product information per eInvoicing Ready product which will be published on the [eInvoicing Ready product register](#).

Section B – Signing Declaration

For this section you may need to adjust or remove statements that don't apply to your eInvoicing Ready product or when you provide multiple products you may need to complete a declaration per product.

If you have questions in completing this statement correctly, we can assist as part of your application process.

Declaration

I am authorised to make this statement for the above software developer; and the information given in this statement is true and correct. I:

- › declare that the can
 - send and/or receive an A-NZ Peppol BIS Billing 3.0 conformant eInvoices on the Peppol network through
 - send and/or receive A-NZ Peppol BIS Billing 3.0 conformant eInvoices to any end-user that is registered to receive eInvoices on the Peppol Network
 - enable my clients to supply and/or ingest data that is rated as 'Best Practice' as per the [A-NZ Industry Practice Statement – Invoice Content v1.1](#).
- › acknowledge that the [A-NZ Industry Practice Statement – Invoice Content v1.1](#) is a guide only, and does not guarantee successful invoice processing outcomes (e.g. payment approval).
- › acknowledge that my clients and their trading partners may have requirements in addition to those stipulated by the eInvoicing Ready assessment criteria.
- › acknowledge that my organisation is ultimately responsible for undertaking market research to ensure the said solution meets the needs of my clients and their trading partners.
- › declare that my organisation is willing to be listed on the Peppol Authority website / affiliated government website as an eInvoicing Ready send solution.

I understand that not giving information or giving false information could have serious consequences under New Zealand law.

I agree to provide further information or documentary evidence to support the information disclosed in this form upon request. If any of the information contained in this form changes or becomes incorrect, I will promptly provide updated information to the New Zealand Peppol Authority.

Signature

Date

Section C – Provision of screenshots and product demonstration (Send solutions Only)

Please provide screenshots from your user interface or other supporting documentation that highlights how your software product supports data that is rated as 'Best Practice' in the [A-NZ Industry Practice Statement – Invoice Content v1.1](#).

After reviewing the screenshots and upon receiving any additional information requested, we will invite you to a short product demonstration session with us.